Converse County Conservation District
321 Brownfield Road
(307) 358-6735
Septic Maintenance Cost-Share Program

Criteria for Funding

The Converse County Conservation District has funds budgeted to assist landowners in the pumping of their septic system. It is the responsibility of the landowner to ensure their septic systems are operating correctly, and not risking human and environmental health. The Environmental Protection Agency (EPA) recommends septic systems are pumped every 3-5 years. If septic systems are not maintained, back up can occur and cause the entire system to fail. The best way to ensure long-term function of a septic system is regular maintenance.

All work must meet all standards and specifications set by the Conservation District to be considered for funding. Criteria include:

Applications must be reviewed by the Board at a Conservation District Monthly Board Meeting, before any work takes place.
If work is done before approval, we cannot reimburse projects.

1. Cost-share will be 50% up to $300

2. Applicant understands this is a first come, first serve until program funds are exhausted.

3. Upon approval by the authorized Conservation District representative, the property owner shall notify the contractor to proceed.

4. An inspection form provided by the Conservation District must be filled out by a licensed septic system contractor.

5. Property owner is responsible for full payment to the contractor. All payments received by the property owner will be on a reimbursement basis after the Conservation District has received proof of payment (invoice).

6. Property owner is responsible for returning the completed inspection form to the Conservation District.

7. Reimbursement will be scheduled to pay at the next regular scheduled Board of Supervisors meeting.

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Septic Maintenance Cost-Share Application

Name of Applicant _____

Address of Septic System _____

Applicants Mailing Address _____

Applicants Phone Number_____

I, _____ agree to participate in the Converse County Conservation District Septic System Maintenance Cost-Share program. I understand that applications shall be considered on a first come first served basis, subject to budget availability.

As a participant in the Septic Maintenance Program, I am required to:

1. Complete and submit this application to the Conservation District.
2. Obtain approval from Converse County Conservation District before work is initiated.
3. After approval, the property owner shall contact and schedule work with the contractor.
4. After contractor has been paid in full by the property owner, proof of payment shall be returned to the Conservation District **no later than June 30th** of the fiscal year.
5. Before reimbursement is considered, property owner must also return the completed inspection form to the Conservation District.

Date Application was Received: _____
Date of Board Approval: _____
Date of Completed Work: _____
Total Amount Paid: _____
CCCD Reimbursement Amount: _____