FY 7/1/26-6/30/27

Final Budget

Converse County Conservation District

		Budget Hearing Information
911 S, Windriver Drive	**Location:**	USDA Service Center - Douglas
Douglas, WY 82633	**Date:**	6/18/2026
307-624-3151	**Time:**	4:30p
Converse County	**Budget Prepared by:**	Michelle Huntington

S-A **BUDGET MESSAGE** W.S. 16-12-403 (c)

The Converse County Conservation District (CCCD) continues the operation and administration of the District including two full-time salaried employees. The District has occupied space in the USDA Service Center but will be moving to rented office space at 321 Brownfield Road effective August 1, 2026. CCCD owns various pieces of equipment and supplies, owns a vehicle and does not own real property. The Converse County Conservation District operates with positive cash flow with revenues received from a portion of the voter approved mill levy, funds from the Wyoming Department of Agriculture and other state agencies and pass through project contributions from outside partners. The CCCD Board of Supervisors anticipates future needs by establishing and maintaining a Money Market account with money reserved for Emergency, Operating (Cash) and Depreciation purposes (see Reserve Description below). CCCD anticipates spending down some of their reserve funds in an effort to keep the mill levy request near past levels. Projecting revenue outcomes continues to be challenging due to legislative changes impacting collection of mineral ad valorem and production taxes which is the primary funds the CCCD mill levy. The CCCD pays organizational dues, reviews subdivision/land use development applications as necessary and develops and supports various youth and adult education programs. The District provides several cost-share assistance and grant programs for projects that provide public benefit and continues to be involved in natural resource management, planning and support. The CCCD proposed budget included funds for the replacement of an outside storage shed. Those funds will now be used for the rented office and shop at 321 Brownfield.

S-B **RESERVE DESCRIPTION**

FY 26/27 Emergency $500,000; Depreciation $200,000; Operating (Cash) $500,000

S-C

Names of Board Members	Date of End of Term	Phone no.	Email:
Sharon Lovitt	12/31/26	307-358-3838	sharonlovitt454@gmail.com
Shelly Falkenburg	12/31/28	307-358-5851	ranchlifeskb@gmail.com
Patricia Taboga	12/31/26	307-359-9124	pjt@vivaldi.net
P. Stan Mitchem	12/31/26	307-262-5070	stan@mitchem.com
Urban seat is currently vacant	12/31/28		

Does the district have regular office hours exceeding 20 hours per week? **Yes**

W.S. 16-12-303(a) requires special districts to maintain copies of records. Please enter the physical address, phone number, and hours open below.

Address of office:	911 S. Windriver Drive (321 Brownfield Road after August 1)
City, State, Zip:	Douglas, WY 82633
Phone Number:	307-624-3151
Hours Open:	7a - 4p

Where are the minutes of your board meeting available for public review?

www.conserveconverse.org

How and where are the notices of meeting posted for the public?

For meetings held outside of regularly scheduled time, they are published in the local newspaper and at www.conserveconverse.org

Where are the public meetings held?

USDA Service Center - 911 S. Windriver Drive, Douglas, WY unless advertised otherwise

FINAL BUDGET SUMMARY

	OVERVIEW	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-1	**Total Budgeted Expenditures**	$949,155	$2,062,699	$2,291,375	$2,291,375
S-2	**Total Principal to Pay on Debt**	$0	$0	$0	$0
S-3	**Total Change to Restricted Funds**	$0	-$300,000	-$500,000	-$500,000
S-4	**Total General Fund and Forecasted Revenues Available**	$2,632,958	$2,122,210	$1,791,375	$1,791,375
S-5	*Amount requested from County Commissioners*	$1,145,738	$687,739	$992,248	$992,248
S-6	**Additional Funding Needed :**			**$0**	**$0**

	REVENUE SUMMARY	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-7	**Operating Revenues**	$7,325	$8,316	$4,000	$4,000
S-8	**Tax levy (From the County Treasurer)**	$1,145,738	$687,739	$992,248	$992,248
S-9	**Government Support**	$8,824	$8,824	$8,823	$8,823
S-10	**Grants**	$95,820	$62,605	$117,612	$117,612
S-11	**Other County Support (Not from Co. Treas.)**	$0	$0	$0	$0
S-12	**Miscellaneous**	$78,640	$58,115	$25,000	$25,000
S-13	**Other Forecasted Revenue**	$0	$0	$453,919	$453,919
S-14	**Total Revenue**	$1,336,347	$825,599	$1,601,602	$1,601,602

FY 7/1/26-6/30/27 Converse County Conservation District

	EXPENDITURE SUMMARY	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-15	**Capital Outlay**	$0	$1,058	$20,000	$20,000
S-16	**Interest and Fees On Debt**	$0	$0	$0	$0
S-17	**Administration**	$113,199	$592,717	$266,509	$266,509
S-18	**Operations**	$765,894	$1,110,256	$1,416,478	$1,416,478
S-19	**Indirect Costs**	$70,062	$58,668	$88,388	$88,388
S-20R	**Expenditures paid by Reserves**	$0	$300,000	$500,000	$500,000
S-20	**Total Expenditures**	$949,155	$2,062,699	$2,291,375	$2,291,375

	DEBT SUMMARY	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-21	**Principal Paid on Debt**	$0	$0	$0	$0

	CASH AND INVESTMENTS	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
S-22	**TOTAL GENERAL FUNDS**	$1,296,611	$1,296,611	$189,773	$189,773
	Summary of Reserve Funds				
S-23	**Beginning Balance in Reserve Accounts**				
S-24	a. Sinking and Debt Service Funds	$0	$0	$0	$0
S-25	b. Reserves	$2,000,000	$2,000,000	$1,700,000	$1,700,000
S-26	c. Bond Funds	$0	$0	$0	$0
	Total Reserves (a+b+c)	$2,000,000	$2,000,000	$1,700,000	$1,700,000
S-27	**Amount to be added**				
S-28	a. Sinking and Debt Service Funds	$0	$0	$0	$0
S-29	b. Reserves	$0	$0	$0	$0
S-30	c. Bond Funds	$0	$0	$0	$0
	Total to be added (a+b+c)	$0	$0	$0	$0
S-31	**Subtotal**	$2,000,000	$2,000,000	$1,700,000	$1,700,000
S-32	**Less Total to be spent**	$0	$300,000	$500,000	$500,000
S-33	**TOTAL RESERVES AT END OF FISCAL YEAR**	$2,000,000	$1,700,000	$1,200,000	$1,200,000

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 911 S, Windriver Drive
Douglas, WY 82633

PREPARED BY: Michelle Huntington

DISTRICT PHONE: 307-624-3151

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

4/16/26 *Form approved by Wyoming Department of Audit, Public Funds Division*

Final Budget

Converse County Conservation District — **FYE** 6/30/2027

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
R-1	**Property Taxes and Assessments Received**					
R-1.1	**Tax Levy (From the County Treasurer)**	**4001**	$1,145,738	$687,739	$992,248	$992,248
R-1.2	Other County Support (see note on the right)	**4005**				

FORECASTED REVENUE

		DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
R-2	**Revenues from Other Governments**					
R-2.1	State Aid	**4211**	$8,824	$8,824	$8,823	$8,823
R-2.2	Additional County Aid (non-treasurer)	**4237**				
R-2.3	City (or Town) Aid	**4237**				
R-2.4	Other (Specify)	**4237**				
R-2.5	**Total Government Support**		$8,824	$8,824	$8,823	$8,823
R-3	**Operating Revenues**					
R-3.1	Customer Charges	**4300**	$7,325	$3,592	$500	$500
R-3.2	Sales of Goods or Services	**4300**		$4,724	$3,500	$3,500
R-3.3	Other Assessments	**4503**				
R-3.4	**Total Operating Revenues**		$7,325	$8,316	$4,000	$4,000
R-4	**Grants**					
R-4.1	Direct Federal Grants	**4201**			$3,000	$3,000
R-4.2	Federal Grants thru State Agencies	**4201**				
R-4.3	Grants from State Agencies	**4211**	$95,820	$62,605	$114,612	$114,612
R-4.4	**Total Grants**		$95,820	$62,605	$117,612	$117,612
R-5	**Miscellaneous Revenue**					
R-5.1	Interest	**4501**	$73,814	$58,115	$25,000	$25,000
R-5.2	Other: Specify	**4500**	$4,047			
R-5.3	Other: See Additior See Additional Details		$779			
R-5.4	**Total Miscellaneous**		$78,640	$58,115	$25,000	$25,000
R-5.5	**Total Forecasted Revenue**		$190,609	$137,860	$155,435	$155,435

R-6	**Other Forecasted Revenue**					
R-6.1	a. Other past due as estimated by Co. Treas.	**4004**				
R-6.2	b. Other forecasted revenue (specify):					
R-6.3	Use of Unrestricted Reserve Funds	**4500**			$453,919	$453,919
R-6.4		**4500**				
R-6.5						
R-6.6	**Total Other Forecasted Revenue (a+b)**		$0	$0	$453,919	$453,919

Final Budget

Converse County Conservation District — **FYE** 6/30/2027

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
E-1	**Capital Outlay**					
E-1.1	Real Property	6201				
E-1.2	Vehicles	6210				
E-1.3	Office Equipment	6211				
E-1.4	Other (Specify)					
E-1.5	Misc. Office Equip/Rent	6200		$1,058	$20,000	$20,000
E-1.6		6200				
E-1.7						
E-1.8	**TOTAL CAPITAL OUTLAY**		$0	$1,058	$20,000	$20,000

ADMINISTRATION BUDGET

		DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
E-2	**Personnel Services**					
E-2.1	Administrator	7002	$78,667	$80,003	$86,659	$86,659
E-2.2	Secretary	7003				
E-2.3	Clerical	7004				
E-2.4	Other (Specify)					
E-2.5		7005				
E-2.6		7005				
E-2.7						
E-3	**Board Expenses**					
E-3.1	Travel	7011				
E-3.2	Mileage	7012				
E-3.3	Other (Specify)					
E-3.4	Meetings	7013	$785	$867	$3,000	$3,000
E-3.5	Elections	7013	$598	$0	$1,000	$1,000
E-3.6						
E-4	**Contractual Services**					
E-4.1	Legal	7021	$5,000	$0	$0	
E-4.2	Accounting/Auditing	7022	$6,000	$20,000	$21,000	$21,000
E-4.3	Other (Specify)					
E-4.4		7023				
E-4.5		7023				
E-4.6						
E-5	**Other Administrative Expenses**					
E-5.1	Office Supplies	7031	$5,353	$27,062	$12,000	$12,000
E-5.2	Office equipment, rent & repair	7032			$22,200	$22,200
E-5.3	Education	7033				
E-5.4	Registrations	7034	$606	$415	$650	$650
E-5.5	Other (Specify)					
E-5.6	Dues	7035	$15,795	$14,785	$17,000	$17,000
E-5.7	Maintenance/Repairs	7035	$395	$925	$3,000	$3,000
E-5.8	see additional details			$448,660	$100,000	$100,000
E-6	**TOTAL ADMINISTRATION**		$113,199	$592,717	$266,509	$266,509

Final Budget

Converse County Conservation District

FYE 6/30/2027

OPERATIONS BUDGET

		DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
E-7	**Personnel Services**					
E-7.1	Wages--Operations	**7202**	$49,573	$42,973	$48,854	$48,854
E-7.2	Service Contracts	**7203**				
E-7.3	Other (Specify)					
E-7.4		**7204**				
E-7.5		**7204**				
E-7.6						
E-8	**Travel**					
E-8.1	Mileage	**7211**				
E-8.2	Other (Specify)					
E-8.3	Fuel, Lodging Etc.	**7212**	$5,180	$4,031	$10,000	$10,000
E-8.4		**7212**				
E-8.5						
E-9	**Operating supplies (List)**					
E-9.1		**7220**				
E-9.2		**7220**				
E-9.3		**7220**				
E-9.4		**7220**				
E-9.5						
E-10	**Program Services (List)**					
E-10.1	Community Pride Enhancement	**7230**	$36,169	$16,306	$20,000	$20,000
E-10.2	Water Quality	**7230**	$6,591	$7,281	$9,000	$9,000
E-10.3	Education/Information	**7230**	$8,839	$11,854	$12,000	$12,000
E-10.4	District Objective	**7230**	$4,210	$4,947	$10,000	$10,000
E-10.5	see additional details		$65,126	$75,052	$86,000	$86,000
E-11	**Contractual Arrangements (List)**					
E-11.1	Septic System Program	**7400**	$27,880	$47,301	$50,000	$50,000
E-11.2	Windbreak and Community Canopy	**7400**	$55,805	$77,279	$100,000	$100,000
E-11.3	Partner Agreements (WG&F, WSF)	**7400**	$110,000	$48,425	$114,612	$114,612
E-11.4	Resource Enhancement	**7400**	$176,023	$561,538	$705,000	$705,000
E-11.5	see additional details		$49,935	$39,605	$58,000	$58,000
E-12	**Other operations (Specify)**					
E-12.1	Mapping-Pictometry	**7450**	$0	$0	$25,000	$25,000
E-12.2	LaPrele Irrigation District/LaPrele Watershed	**7450**	$25,000	$149,664	$158,012	$158,012
E-12.3	WY Game & Fish - Big Muddy Project	**7450**	$145,563	$24,000	$10,000	$10,000
E-12.4		**7450**				
E-12.5						
E-13	**TOTAL OPERATIONS**		$765,894	$1,110,256	$1,416,478	$1,416,478

Final Budget

Converse County Conservation District

FYE 6/30/2027

INDIRECT COSTS BUDGET

		DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
E-14	**Insurance**					
E-14.1	Liability	**7502**	$1,213	$1,059	$1,100	$1,100
E-14.2	Buildings and vehicles	**7503**	$1,938	$2,265	$3,900	$3,900
E-14.3	Equipment	**7504**				
E-14.4	Other (Specify)					
E-14.5	Bond	**7505**	$404	$404	$400	$400
E-14.6		**7505**				
E-14.7						
E-15	**Indirect payroll costs:**					
E-15.1	FICA (Social Security) taxes	**7511**	$12,036		$9,967	$9,967
E-15.2	Workers Compensation	**7512**	$1,360	$1,567	$2,000	$2,000
E-15.3	Unemployment Taxes	**7513**	$0	$80	$100	$100
E-15.4	Retirement	**7514**	$23,878	$24,329	$25,948	$25,948
E-15.5	Health Insurance	**7515**	$19,402	$19,370	$28,972	$28,972
E-15.6	Other (Specify)					
E-15.7	Dental	**7516**	$1,040	$994	$1,090	$1,090
E-15.8	HSA Contribution	**7516**	$8,300	$8,600	$6,600	$6,600
E-15.9	see additional details		$491		$8,311	$8,311
E-17	**TOTAL INDIRECT COSTS**		$70,062	$58,668	$88,388	$88,388

DEBT SERVICE BUDGET

		DOA Chart of Accounts	2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
D-1	**Debt Service**					
D-1.1	Principal	**6401**				
D-1.2	Interest	**6410**				
D-1.3	Fees	**6420**				
D-2	**TOTAL DEBT SERVICE**		$0	$0	$0	$0

Final Budget

Converse County Conservation District — **FYE** 6/30/2027

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		DOA Chart of Accounts	End of Year 2024-2025 Actual	Beginning 2025-2026 Estimated	Beginning 2026-2027 Proposed	Final Approval
C-1	**Balances at Beginning of Fiscal Year**					
C-1.1	General Fund Checking	**1010**	$1,248,493	$1,248,493	$133,692	$133,692
C-1.2	Savings and Investments	**1040**	$48,118	$48,118	$56,081	$56,081
C-1.3	General Fund CD Balance	**1050**		$0		
C-1.4	All Other Funds	**1020**		$0		
C-1.5	Reserves (From Below)		$2,000,000	$1,700,000	$1,200,000	$1,200,000
C-1.6	**Total Estimated Cash and Investments on Hand**		$3,296,611	$2,996,611	$1,389,773	$1,389,773
C-2	**General Fund Reductions:**					
C-2.1	a. Unpaid bills at FYE	**2010**				
C-2.2	b. Reserves		$2,000,000	$1,700,000	$1,200,000	$1,200,000
C-2.3	**Total Deductions (a+b)**		$2,000,000	$1,700,000	$1,200,000	$1,200,000
C-2.4	**Estimated Non-Restricted Funds Available**		$1,296,611	$1,296,611	$189,773	$189,773

SINKING & DEBT SERVICE FUNDS

DOA Chart of Accounts: **1070**

		2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (**end of previous year**)		$0	$0	
C-3.2	*Date of Reserve Approval in Minutes:*				
C-3.3	Amount to be added to the reserve				
C-3.4	*Date of Reserve Approval in Minutes:*				
C-3.5	SUB-TOTAL	$0	$0	$0	$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a.				
C-3.8	b.				
C-3.9	c.				
C-3.10	*Date of Reserve Approval in Minutes:*				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	$0	$0	$0	$0
C-3.12	Balance to be retained	$0	$0	$0	$0

RESERVES

1090

		2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	$2,000,000	$2,000,000	$1,700,000	$1,700,000
C-4.2	*Date of Reserve Approval in Minutes:* *6/18/2026*				
C-4.3	Amount to be added to the reserve				
C-4.4	*Date of Reserve Approval in Minutes:*				
C-4.5	SUB-TOTAL	$2,000,000	$2,000,000	$1,700,000	$1,700,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. General Operating and p		$300,000	$500,000	$500,000
C-4.8	b.				
C-4.9	c.				
C-4.10	*Date of Reserve Approval in Minutes:* *6/18/2026*				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	$0	$300,000	$500,000	$500,000
C-4.12	Balance to be retained	$2,000,000	$1,700,000	$1,200,000	$1,200,000

BOND FUNDS

1060

		2024-2025 Actual	2025-2026 Estimated	2026-2027 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		$0	$0	
C-5.2	*Date of Reserve Approval in Minutes:*				
C-5.3	Amount to be added to the reserve				
C-5.4	*Date of Reserve Approval in Minutes:*				
C-5.5	SUB-TOTAL	$0	$0	$0	$0
C-5.6	Identify the amount and project to be spent				
C-5.7	*Date of Reserve Approval in Minutes:*				
C-5.8	Balance to be retained	$0	$0	$0	$0
C-5.9	TOTAL TO BE SPENT	$0	$300,000	$500,000	$500,000