

MINUTES OF THE JULY 20, 2023 MEETING OF THE
CONVERSE COUNTY CONSERVATION DISTRICT (CCCD) BOARD OF SUPERVISORS
HELD AT THE RUTHE JAMES WILLIAMS CONFERENCE CENTER

Present: Stan Mitchem, Shelly Falkenburg, Sharon Lovitt, Susie Downs, Michelle Huntington, Anna Gray, Kaitlin Hasler

Chairman, Stan Mitchem, called the regular meeting to order at 4:00 p.m.

Minutes

Sharon Lovitt moved to approve the June 15, 2023 meeting minutes as read. Shelly Falkenburg second, motion carried.

Treasurer's Report

Sharon Lovitt presented the Treasurer's Report and the bills to be paid. The supervisors had the opportunity to review the June bank reconciliations prior to the meeting. Susie Downs moved to accept the treasurer's report and pay the bills. Patricia Taboga second, motion carried.

Susan Downs moved to have Michelle sign the Letter of Engagement between Converse County Conservation District and Lenhart-Mason & Associates for a financial audit of FY 2022-2023 when it is received. Sharon Lovitt second, motion carried.

District Report

Anna presented two applications for septic improvements to remediate failed systems. Sharon Lovitt moved to approve the Willox and McPhetres applications as presented. Susie Downs second, motion carried.

Anna presented a Windbreak Cost-share application for a twin row, high density planting to stop snow drifting. Susie Downs moved to approve the Rankin application as presented. Patricia Taboga second, motion carried.

Anna presented two Community Canopy applications that had public benefit verified. Shelly Falkenburg moved to approve the Pollo and Anthony applications as presented. Patricia Taboga second, motion carried.

Anna presented Resource Enhancement application for solar panels and a pump for a well that will be supplying water to a pipeline and livestock watering tank. Susie Downs moved to approve the Daly application as presented. Patricia Taboga second, motion carried.

Michelle presented a request from the Wyoming Natural Resource Foundation and the FFA Foundation for sponsorship of the 2023 Cowboy Cornhole Tournament to be held during the Wyoming State Fair. Sharon Lovitt moved to sponsor the Tournament at the \$600 Platinum Level. Shelly Falkenburg second, motion carried.

Old Business

District supervisor training requirements per the Wyoming Department of Audit were discussed. Training taken prior to 2023 will not be accepted so Susie, Shelly, Stan and Anna will need to take the certification training prior to the July 2024 deadline. WACD/WDA has provided recorded sessions of the training modules which will be viewed at the CCCD office on August 10th beginning at 9 a.m.

NRCS

Kaitlin stated that 2023 applications that ranked out have been obligated. There is 1 CSP, 1 IRA and 3 EQIP funded this cycle.

Wyoming Game and Fish may be contacting Michelle to discuss working with them on a potential EWP project related to flooding of Deer Creek through Glenrock in May.

New Business

The 2023 WACD Awards packet was presented. Board supervisors were encouraged to review and consider nominations for one or more of the categories. The nomination deadline is September 1, 2023.

Shelly requested that office staff keep an active spreadsheet of CCCD funded cost-share projects available for supervisors to review throughout the year on the board meeting webpage.

Other Business and Correspondence

Dates to remember:

August 10, 2023 – CCCD Board Meeting

August 15-19, 2023 – Wyoming State Fair

September 15, 2023 – Area II Meeting in Laramie

September 23, 2023 – Household Hazardous Waste Day

Seeing no further business, Shelly Falkenburg adjourned the meeting at 4:57 p.m.

Respectfully submitted,
Michelle Huntington