

MINUTES OF THE MAY 21, 2020 MEETING OF THE
CONVERSE COUNTY CONSERVATION DISTRICT (CCCD) BOARD OF SUPERVISORS

This board meeting was held by conference call at 4:30 p.m. due to COVID-19.

Present by Phone: Stan Mitchem, Shelly Falkenburg, Sharon Lovitt, Michelle Huntington, Anna Gray, Tim Schroeder

Absent: Susan Downs (3rd consecutive unexcused), Doug Horner, unexcused

Chairman, Stan Mitchem, called the meeting to order at 4:30 p.m.

Minutes

Sharon Lovitt moved to approve the April 16, 2020 meeting minutes as read. Shelly Falkenburg second, motion carried.

Treasurer's Report

Sharon presented the Treasurer's Report and the bills to be paid. The supervisors had the opportunity to review the March bank reconciliations prior to the meeting. Shelly Falkenburg moved to accept the treasurer's report and pay the bills. Sharon Lovitt second, motion carried.

NRCS Report

Tim reported that the USDA Service Center remains closed to the public. Information is starting to be released that will allow for a phased approach to reopening. Updates will be distributed as information becomes available. The EQIP ranking deadline has been extended to May 22, 2020. Division 6 has received their initial allocation which will fund approximately 75% of the applications received. Deadline for completing contracts will be in mid-August. Farm Service Agency will begin taking sign-ups for a new program titled Coronavirus Food Assistance Program (CFAP) beginning May 26, 2020. Interested persons are encouraged to contact Deena at the Casper FSA office.

District Report

Anna presented several Community Canopy cost-share applications.

Sharon Lovitt moved to approve the Glenn, Hoyt and Huizenga applications as presented with public benefit verified. Shelly Falkenburg second, motion carried.

Anna presented three Septic Maintenance applications. Sharon Lovitt moved to approve the Eckhart, Sanders and Seipel applications as presented. Shelly Falkenburg second, motion carried.

Michelle reported that Seedling Tree Distribution Day went very well.

The 2020 Spring Well Water Testing event had to be cancelled due to the Covid-19 pandemic and associated issues. Three posters have been received to date for the 2020 Stewardship Week Contest. Shelly will let Michelle know if there are other submissions by June 1st.

Discussion was held on 2020 Annual BBQ and Awards Night. Consensus was to cancel/postpone the event until 2021.

Old Business

Michelle is still waiting for the CPA to complete the Cafeteria Plan document and she will distribute it to board members when it is received for their review.

The 2020/2021 draft budget was reviewed and discussed. The final budget will be adopted after a Public Meeting on June 18, 2020. Michelle will have the Proposed Budget submitted to the WY Department of Audit and Converse County Commissioners as required by the June 1 deadline.

New Business

A reminder was given of the board seats coming up for the 2020 election (Shelly Falkenburg and Susan Downs) and the filing period for appearing on the General Ballot.

Other Business or Correspondence

Household Hazardous Waste Day will be held September 12, 2020.

Seeing no further business, Chairman Stan Mitchem adjourned the meeting at 5:25 p.m.

Respectfully submitted,
Michelle Huntington