

MINUTES OF THE APRIL 18, 2024 MEETING OF THE
CONVERSE COUNTY CONSERVATION DISTRICT (CCCD) BOARD OF SUPERVISORS

Present: Stan Mitchem, Shelly Falkenburg, Sharon Lovitt, Patricia Taboga, Michelle Huntington, Anna Gray, Thomas Tjepkes

Absent: Susan Downs

Vice Chairman, Shelly Falkenburg, called the meeting to order at 4:30 p.m.

Minutes

Sharon Lovitt moved to approve the March 21, 2024 meeting minutes as read. Patricia Taboga second, motion carried.

Treasurer's Report

Sharon Lovitt presented the Treasurer's Report and the bills to be paid. The supervisors had the opportunity to review the March bank reconciliations prior to the meeting. Patricia Taboga moved to accept the treasurer's report and pay the bills. Sharon Lovitt second, motion carried.

NRCS Report

Thomas reported that five EQIP applications have been pre-approved for funding and he has stayed busy writing the contracts.

Interviews were held for the Natural Resources Specialist to be in the Douglas Field Office. A job offer has been extended to one of the applicants. The advertisement to fill the District Conservation position has been extended.

District Report

Anna presented seven Community Canopy applications that had public benefit verified. Sharon Lovitt moved to approve the Holzhausen, Irene, Toner, Crofutt, Payne, Prince and Miller applications as presented. Patricia Taboga second, motion carried.

Anna presented a Septic Improvement application for a 1,000 gallon septic tank and new leach field that was completed. Sharon Lovitt moved to approve the Schneringer application as presented. Shelly Falkenburg second, motion carried.

Anna presented a Resource Enhancement application for a transformer replacement and burying of overhead power lines. There was no motion to approve. The project does not meet the program objective for funding.

Anna presented a Resource Enhancement application for completion of a livestock water well and watering tank installation. Sharon Lovitt moved to approve the Daly application pending the receipt of the Wyoming State Engineer's office approved well permit/completion paperwork and approval letter from the Wyoming Office of State Lands. Patricia Taboga second, motion carried.

Old Business

Michelle reported that 2024 Ford Expedition that was ordered is on a rail car on its way to Wyoming and we are still hoping to receive at the end of April or first part of May. Discussion was held on selling the 2004 Denali through a closed bid process after we take possession of the Expedition. The board agreed to set a \$5,000 minimum bid to be included in the advertising.

New Business

The first draft of the 2024/2025 Budget was reviewed and discussed. Further review of the budget will occur during the May meeting with final adoption in June 2024.

The August Board meeting will be moved to Thursday, August 8, 2024, so as not to conflict with the Wyoming State Fair.

Michelle reported that the spring Well Water Testing Day will be held on Tuesday, May 21, 2024. The Douglas collection will occur at the CCCD office instead of at the County offices. Glenrock collection will continue to be at the Glenrock Town Hall.

Other Business and Correspondence

Upcoming:

- May 16, 2024 – CCCD Board Meeting
- May 21, 2024 – Spring Well Water Testing Day
- June 20, 2024 – CCCD Board Meeting and Budget Hearing
- July 18, 2024 – CCCD Board Meeting and Annual Awards Night
- August 13-17, 2024 – Wyoming State Fair
- September 21, 2024 – Household Hazardous Waste Day

Seeing no further business, Stan Mitchem adjourned the meeting at 5:50 p.m.

Respectfully submitted,
Michelle Huntington