

MINUTES OF THE APRIL 16, 2020 MEETING OF THE  
CONVERSE COUNTY CONSERVATION DISTRICT (CCCD) BOARD OF SUPERVISORS

This board meeting was held by conference call at 4:30 p.m. due to COVID-19.

Present by Phone: Stan Mitchem, Shelly Falkenburg, Sharon Lovitt, Doug Horner, Michelle Huntington, Anna Gray, Tim Schroeder

Absent: Susan Downs

Chairman, Stan Mitchem, called the meeting to order at 4:30 p.m.

Minutes

Sharon Lovitt moved to approve the March 19, 2020 meeting minutes as read. Shelly Falkenburg second, motion carried.

Treasurer's Report

Sharon presented the Treasurer's Report and the bills to be paid. The supervisors had the opportunity to review the March bank reconciliations prior to the meeting. Doug Horner moved to accept the treasurer's report and pay the bills. Shelly Falkenburg second, motion carried.

NRCS Report

Tim stated that the office continues to have the doors locked and that no face to face contact with customers is allowed. It will remain that way for an indefinite period of time.

Tim and Todd Schuldies have been able to work on some projects in the field including staking a Resource Enhancement project for the District.

An update on the current status of LaPrele Reservoir was given noting that water is being released to keep the water level below the requirement imposed by the Wyoming State Engineers Office. Current in-flow is 85 cfs and outflow is 166 cfs – 75% of that is going down LaPrele Creek to the North Platte River.

A current Snowtel report was given.

District Report

Anna presented several Community Canopy cost-share applications.

Sharon Lovitt moved to approve the Dampman Community Canopy application with public benefit verified. Shelly Falkenburg second, motion carried.

Doug Horner moved to approve the Irwin Community Canopy application with public benefit verified. Shelly Falkenburg second, motion carried.

The Jackson Community Canopy application was reviewed and the Board determined there was no public benefit.

Sharon Lovitt moved to approve the Larsen Community Canopy application with public benefit verified. Doug Horner second, motion carried.

Sharon Lovitt moved to approve the Werner Community Canopy application with public benefit verified. Doug Horner second, motion carried.

Anna presented a Septic Improvement application for emergency work that had been completed. Doug Horner moved to approve the Cozzens Septic Improvement application and asked Anna to verify that the old system had been turned off. Sharon Lovitt second, motion carried.

Anna presented a Septic Improvement application for emergency work that had been completed. Sharon Lovitt moved to approve the Ettles Septic Improvement application as presented. Shelly Falkenburg second, motion carried.

Michelle stated that it was an average year for seedling tree sales with just over 2,700 tree being sold along with many plants and other planting supplies. Currently, the truck with our order from CSFS is scheduled to be in Douglas the

morning of May 5, 2020. We are waiting to notify customers of the pick up day and time until confirmation is received. Appropriate action will be taken for distribution should the social restrictions from Covid-19 still be in place. Michelle presented an opportunity for Anna to become a Certified Planner by attending a NRCS Boot Camp session in Lincoln, NE. Shelly moved to send Anna Gray to the NRCS Boot Camp session in September 2020. Sharon Lovitt second, motion carried. Michelle will draft a letter to be signed by the Chairman and sent to WACD to begin the application process.

Well Water Testing Day is scheduled for May 12, 2020. We are still planning on holding the event but several procedural changes will need to be made should the social distance restrictions from Covid-19 still be in effect.

#### Old Business

Michelle reported that she has spoken to a CPA to have a Cafeteria Plan document drafted so that an HSA can be established when the health plan changes effective July 1, 2020.

#### New Business

A draft of the 2020/2021 Budget was reviewed and discussed. Another opportunity to discuss the budget will occur at the May meeting. Final adoption will be held after a Public Meeting in June.

#### Other Business or Correspondence

Household Hazardous Waste Day will be held September 12, 2020.

Seeing no further business, Chairman Stan Mitchem adjourned the meeting at 5:44 p.m.

Respectfully submitted,  
Michelle Huntington