

MINUTES OF THE OCTOBER 19, 2023 MEETING OF THE
CONVERSE COUNTY CONSERVATION DISTRICT (CCCD) BOARD OF SUPERVISORS

Present: Stan Mitchem, Shelly Falkenburg, Sharon Lovitt, Patricia Taboga, Susan Downs, Michelle Huntington, Anna Gray

Chairman, Stan Mitchem, called the meeting to order at 4:30 p.m.

Minutes

Sharon Lovitt moved to approve the September 19, 2023 meeting minutes as read. Susan Downs second, motion carried.

Treasurer's Report

Sharon Lovitt presented the Treasurer's Report and the bills to be paid. The supervisors had the opportunity to review the September bank reconciliations prior to the meeting. Susan Downs moved to accept the treasurer's report and pay the bills. Patricia Taboga second, motion carried.

Susan Downs moved to have the credit card limits increased on the two Visa cards (ending in 3963 and 3948) to \$5,000 each. Patricia Taboga second, motion carried.

District Report

Anna presented three Community Canopy applications that had public benefit verified. Shelly Falkenburg moved to approve the Smith, Dampman and Igo applications as presented. Susan Downs second, motion carried.

Anna presented a Septic Improvement application. Sharon Lovitt moved to approve the Scholtz septic remediation and leach field replacement as presented. Susan Downs second, motion carried.

Anna presented a Windbreak Cost-share application for a three-row windbreak. Susan Downs moved to approve the Rutar application as presented. Patricia Taboga second, motion carried.

A sponsorship request from the Wyoming FFA Foundation for the 2023 Blue Jeans Ball was discussed. No action was taken.

The draft Request for Proposal documents for a new vehicle were discussed. Michelle was authorized to move forward; opportunities to bid will be on the district website, published in the Douglas Budget/Glenrock Independent and on Public Purchase.

Old Business

Michelle announced that registration is now available for the WACD Annual Convention. Patti is unable to attend but Susie indicated that she would attend. Registration will be completed for Stan, Sharon, Susie, Michelle and Anna.

New Business

Sponsorship options for the 2023 WACD/WNRF Convention was discussed. Susan Downs moved to provide sponsorship in the amount of \$1,000. Sharon Lovitt seconded, motion carried.

Dates for the NACD Annual Meeting in San Diego, CA were announced. No one is interested in attending currently.

Procedures as they relate to CCCD in the event of a government shutdown were reviewed and discussed. No action was taken.

Other Business and Correspondence

Upcoming Dates to remember:

November 9: CCCD Board Meeting

November 15-17: WACD Annual Convention, Dubois, WY

December 14: CCCD Board Meeting

December 20: CCW&P Growers Meeting

Seeing no further business, Stan Mitchem adjourned the meeting at 5:34 p.m.

Respectfully submitted,

Michelle Huntington